

THE *FUTURE* IS HERE ...



Please join us for **defenderData** training!

**Friday, March 1, 2019 1:30 PM – 3:00 PM**

**17<sup>th</sup> floor conference room**

This training will cover everything you need to know to get started including:

- How to access, open and navigate defenderData;
- How to add and search client and case information;
- How to make time entries;
- How to use scheduling features including how to set and use ticklers and alerts;
- How to enter expenses; and
- How to create and use templates.