Requesting A WEX Fuel Pin #

If employee is need of a WEX Fuel Pin Number.

Please send an email to <u>LOPD-Fiscal@lopdnm.us</u> and CC Janet.Valdez@lopdnm.us with the following information requesting a WEX Fuel Pin Number.

- A copy of your valid driver's license:
- A copy of your current Defensive Driving certificate:
- Your employee ID number:
- Job Title:
- First name:
- Last name:
- Email address: <u>xxxxxx@lopdnm.us</u>
- Direct office phone number: (505) xxx-xxxx

Once this information is received we will process a WEX Fuel Pin Number for the employee and forward them an email with their assigned WEX Fuel Pin #.